

GUIDELINES FOR PARENTS DOING TRAFFIC SAFETY

THANK YOU for your participation in the Westwood Charter School Traffic Safety Program! Your efforts are vital to improving the parking and traffic situation around the school, and, most importantly, helping keep our children safe.

SHIFTS

Morning Drop off: 7:50-8:20AM.

Afternoon Pick-up: 2:30 -3:00PM (regular days), 12:50-1:20 PM Tuesdays or Minimum Days. Please be on time and remain on duty for the duration of your shift.

WARDROBE

Each person doing traffic safety must wear an orange colored vest. They are stored in the main office, in the closet to the right of the teachers' mailboxes. As tempting as it may be to keep it as a wardrobe staple, please return your vest after your shift.

WHERE

Morning Drop-off: one volunteer works the loading zone directly in front of school on Selby; the other works the loading zone on LaGrange (north end of school).

Afternoon Pick-up: one volunteer works on Mississippi Ave. (southern end of school, near corner of Selby); other volunteer works LaGrange. Our school aide, Dorian, works the Selby zone.

WHAT TO DO

Politely remind drivers that they may not park in the loading zones during pick-up and drop-off times. *That includes waiting in their cars.* Suggest they either park a short distance away and walk or circle the block until their child is in view.

When cars approach the loading zones, direct them to pull as far forward as possible.

In the morning, assist children in getting themselves and their stuff out of the car and onto the curb. In the afternoon, assist them in loading themselves and their stuff into the car.

Loading zones will be in effect **every day** - even on minimum days.

If you encounter someone unwilling to heed the traffic policy, give them a "pink slip" which informs them they are in violation of parking regulations. If anyone becomes unruly, do not engage them. Take down their license plate, car description and other means of identification and report it to the office.

Thank you for helping keep our children safe!